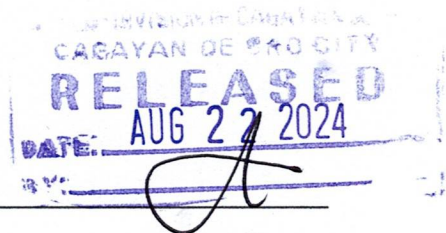




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

August 22, 2024

DIVISION MEMORANDUM
No. 617 s. 2024

TRAINING FOR SCHOOL REGISTRARS OF GASTPE PARTICIPATING SCHOOLS

TO: Assistant Schools Division Superintendent
Chief Education Supervisor – SGOD
Chief Education Supervisor - CID
Private Schools Coordinator
School Heads of Private Elementary, Secondary and Senior High GASTPE-
Participating Schools

1. The Private Education Assistance Committee (PEAC) will be conducting the **TRAINING FOR SCHOOL REGISTRARS OF GASTPE PARTICIPATING SCHOOLS** from September 16-18, 2024. **The schedule for Region 10 will be on September 18, 2024.**
2. The training is **free of charge** and will be conducted online via Zoom. Registration will start on September 2 until September 12, 2024 at ors.peac.org.ph
3. For more details, please see attached full announcement. For inquiries, please contact the Monitoring and Processing Unit at 0917.501.3273 or you may send an email to mpu@peac.org.ph
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
5. Immediate and widest dissemination of this memorandum is enjoined.

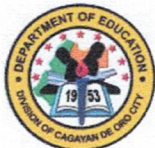

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As indicated

Reference: None

To be indicated in the Perpetual Index under the following subjects:
GASTPE PRIVATE SCHOOLS

ECHR/GASTPE
August 22, 2024



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TRAINING FOR SCHOOL REGISTRARS

To all GASTPE Participating Schools

Please be informed that the PEAC shall conduct a one-day training for School Registrars from September 16 to 18, 2024. The training shall focus on the roles and responsibilities of the Registrar's Office, encoding and updating of learners in DepEd's Learner Information System (LIS), data protection, and GASTPE documentary requirements in the processing of billing statements.

The Training for School Registrars will be via Zoom and all GASTPE Participating Schools are required to send one representative. Please refer to the schedule below for the prescribed date for your region:

SEPT 16 GASTPE Participating Schools in Luzon
(Regions 1, 2, 3, 4A, 5, CAR, MIMAROPA, NCR)

SEPT 17 GASTPE Participating Schools in Visayas
(Regions 6, 7, 8, NIR)

SEPT 18 GASTPE Participating Schools in Mindanao
(Regions 9, 10, 11, 12, 13, BARMM)

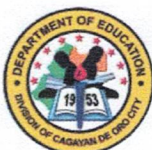
Registration shall start on **September 2, 2024**, and shall end on **September 12, 2024**.
Registration is through ors.peac.org.ph and is free of charge.

Please be guided accordingly.

www.peac.org.ph

Private Education Assistance Committee

@PEACOfficial



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